



## SILETZ VALLEY SCHOOL - OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

ODE Updated 6/30/2020; Draft Submitted 7/30/2020; Board Approved 8/11/20

Under ODE's Ready Schools, Safe Learners guidance, each school<sup>1</sup> has been directed to submit a plan to the district<sup>2</sup> in order to provide on-site and/or hybrid instruction. Districts must submit each school's plan to the local school board and make the plans available to the public. This form is to be used to document a district's, school's or program's plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,<sup>3</sup> parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation.

### 1. Please fill out information:

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	SILETZ VALLEY SCHOOL
Key Contact Person for this Plan	SAM TUPOU
Phone Number of this Person	541-444-1100
Email Address of this Person	<a href="mailto:stupou@siletzvalleyschools.org">stupou@siletzvalleyschools.org</a>
Sectors and position titles of those who informed the plan	Sam Tupou, Superintendent/Principal; Casey Jackson, Dean of Students; Christina Bushnell, HR Director; Joe Bailey, Facility Manager; Patrick McKnight, Athletic Director; Elementary, MS and HS Teaching Staff, Classified Staff, and Parents and Community members (surveys)
Local public health office(s) or officers(s)	Lincoln County Public Health
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Sam Tupou

<sup>1</sup> For the purposes of this guidance: "school" refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, "school" will be used inclusively to reference all of these settings.

<sup>2</sup> For the purposes of this guidance: "district" refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

<sup>3</sup> Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

Intended Effective Dates for this Plan	August 31, 2020 – June 18, 2021
ESD Region	LBL ESD

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

- We conducted technology surveys in the spring, posted and shared health and safety information on the school's website, shared and discussed the safely reopening of school in the fall with the school board and teachers and classified staff in planning meetings.
- We also conducted a parent survey this summer asking for feedback and input in preparing for the safe reopening of school for the 2020-2021 school year. (Results will be shared with the community at [www.siletzschools.org](http://www.siletzschools.org).)
- Lastly, we want to acknowledge ODE and partner school districts for making their plans available in writing this plan. Thank you.

3. Indicate which instructional model will be used.

Select One:

☐ On-Site Learning

☐ Hybrid Learning

☒ Comprehensive Distance Learning

4. If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).
5. If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-15 in the initial template) and [submit online](https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a). (<https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a>) by August 15, 2020 or prior to the beginning of the 2020-21 school year.

\* **Note:** Private schools are required to comply with only sections 1-3 of the **Ready Schools, Safe Learners** guidance.

## REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

*This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning.*

*Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.*

Describe why you are selecting Comprehensive Distance Learning as the school's Instructional Model for the effective dates of this plan.

SILETZ VALLEY SCHOOL selects Comprehensive Distance Learning as the school's instructional mode of delivering instruction during the first nine weeks of the 2020-2021 school year beginning September 14, 2020 through November 6, which is the first quarter of the school year. The Oregon Governor put in place specific metrics for schools and counties to meet before any in-person learning can take place. \*

Because of the uncertainties around when it is safe for students to fully return to in-person learning, and because there is a lot of unknown, still, about the spread of the coronavirus and its potential impact on our students, staff and school community, we are selecting CDL for the first nine weeks of school (first quarter) in order for Staff to receive proper training on OHA/ODE requirements regarding:

1. Public Health Protocols
  - b. Planning for and managing communicable diseases
  - c. Dealing with high-risk population
  - d. Planning for appropriate physical distancing
  - e. Establishing stable cohorts
  - f. Communicating public health information to staff and community

- g. Safe entry and screening protocols and procedures
- h. Dealing with visitors and volunteers
- i. Proper face coverings and PPE requirements, and
- j. Isolation measures and exclusion protocols.

2. Facilities and School Operations

- a. Enrollment procedures
- b. Attendance and record keeping measures
- c. Use of technology
- d. School specific functions and facility features (hand-washing equipment, hallway transition, etc.)
- e. Classroom setup, materials and scheduled cleaning and sanitization routine
- f. Use of playgrounds, fields, recess, breaks and restrooms
- g. Transportation
- h. Cleaning, disinfecting, and ventilating procedures, and
- i. Other health procedures.

3. Response to Outbreak

- a. Prevention and planning, including coordinating with LPHA and establishing emergency response network
- b. Following response protocols, and
- c. Planning for recovery after an outbreak and reentry procedures.

**Describe how your school's model aligns to the Comprehensive Distance Learning Guidance. In completing this part of the Blueprint you are attesting that you have reviewed the Comprehensive Distance Learning Guidance. Please name any requirements you need ODE to review for any possible accommodations.**

We have reviewed and followed the Comprehensive Distance Learning Guidance as described in the blueprint and ODE guidance.

SVS has adopted a 4.5 days' schedule with 4 classes per quarter. Below is a detailed outline for teachers to provide instruction and coursework to students:

- Adoption of online curriculum supports such as Edmentum and/or other online learning platforms
- Transition to a 4.5 days a week instructional time for students in order to allow for more focused instructional times
- Transition to a 4 course schedule to allow students more comprehensive work loads
- Provide a 1:1 ratio for electronic devices to students
- Continue to work with the Special Education Dept. through Lincoln County School District to provide supports and services to students
- Continue to provide Title I and ELD services
- Provide supports for students with 504 plans
- Teachers will use an equitable lens for attendance, grading and assessment
- Support Social and Emotional learning and growth needs of all students
- Provide daily meal services

**Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.**

- Comprehensive Distance Learning will be our instructional model for the first nine weeks of the 2020-2021 school year. During this time period, we will continue to monitor State and County case data and other metrics for any changes that might impact our current plan(s). At such times when ODE, LHPA, LCSD and/or other authorized agencies deem that children are safe to return to in-person learning, we will reconsider and determine the best course of action, including communicating the timeframe for the safe return to in-person learning, whether hybrid or on-site learning models.

\*\*\*\*\*

**\*[NOTE: The information filled out below, which was first intended for reopening school under the Hybrid Model. This Hybrid Model plan is and will be in effect should the school transition back to utilizing a Hybrid or On-Site learning models. At such time when it is safe to transition into one of these two models, we will resume operation using the guidance and planning protocols as described.]**

*The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.*

## ESSENTIAL REQUIREMENTS FOR HYBRID / ON-SITE OPERATIONAL BLUEPRINT

*This section must be completed by any school that is providing instruction through On-Site or Hybrid Instructional Models. Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section.*



### 1. Public Health Protocols

#### 1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Implement measures to limit the spreads of COVID-19 within the school setting.	Siletz Valley School follows the published Communicable Disease Guidelines from the Oregon Department of Education and the Oregon Health Authority as well as the Lincoln County School District Communicable Disease Management Plan.
<input checked="" type="checkbox"/> Update written Communicable Disease Management Plan to specifically address the prevention of the spread of COVID-19.	Siletz Valley School also follows School Board Policies GBEB, JHCCA and GBEB/JHCCA-AR
<input checked="" type="checkbox"/> Designate a person at each school to establish, implement and enforce physical distancing requirements, consistent with the <b>Ready Schools, Safe Learners</b> guidance and other guidance from OHA.	SVS designates the Principal to establish, implement and enforce physical distancing requirements:
<input checked="" type="checkbox"/> Include names of the LPHA staff, school nurses, and other medical experts who provided support and resources to the district/school policies and plans. Review relevant local, state, and national evidence to inform plan.	The school administration received regular information and updates from the LPHA and from the district nurse that helped inform the plan. The school nurse's assistant (Patricia Mills) in conjunction with the district nurse provide support and resources to the school.
<input checked="" type="checkbox"/> Process and procedures established to train all staff in sections 1 - 3 of the <b>Ready Schools, Safe Learners</b> guidance. Consider conducting the training virtually, or, if in-person, ensure physical distancing is maintained to the maximum extent possible.	SVS will set aside a portion of Teacher Inservice to train all Staff in Section 1-3 of the guidance.
<input checked="" type="checkbox"/> Protocol to notify the local public health authority ( <a href="#">LPHA Directory by County</a> ) of any confirmed COVID-19 cases among students or staff.	The school nurse's aide will work closely with the district's nurse in reporting to the LPHA any confirmed cases among students and staff.
<input checked="" type="checkbox"/> Plans for systematic disinfection of classrooms, offices, bathrooms and activity areas.	The school's maintenance and facility manager will schedule janitorial and maintenance staff for systematic disinfection of classrooms, offices, bathrooms and activities areas. Classrooms will need to be disinfected after students leave to PE, recess or other scheduled activities. Staff will also be asked to assist the maintenance crew whenever possible to help with disinfecting their classrooms. Office staff will regularly disinfect their own office space. Maintenance will regularly clean and disinfect

<ul style="list-style-type: none"> <li>☒ Process to report to the LPHA any cluster of any illness among staff or students.</li> <li>☒ Protocol to cooperate with the LPHA recommendations and provide all logs and information in a timely manner.</li> <li>☒ Protocol for screening students and staff for symptoms (see section 1f of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Protocol to isolate any ill or exposed persons from physical contact with others.</li> <li>☒ Protocol for communicating potential COVID-19 cases to the school community and other stakeholders (see section 1e of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Create a system for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system needs to be made in consultation with a school/district nurse or an LPHA official. <ul style="list-style-type: none"> <li>• If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the <b>Ready Schools, Safe Learners</b> guidance), the daily log may be maintained for the cohort.</li> <li>• If a student(s) is not part of a stable cohort, then an individual student log must be maintained.</li> </ul> </li> <li>☒ Required components of individual daily student/cohort logs include: <ul style="list-style-type: none"> <li>• Child's name</li> <li>• Drop off/pick up time</li> <li>• Parent/guardian name and emergency contact information</li> <li>• All staff (including itinerant staff, substitutes, and guest teachers) names and phone numbers who interact with a stable cohort or individual student</li> </ul> </li> <li>☒ Protocol to record/keep daily logs to be used for contact tracing for a minimum of four weeks to assist the LPHA as needed.</li> <li>☒ Process to ensure that the school reports to and consults with the LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19.</li> <li>☒ Protocol to respond to potential outbreaks (see section 3 of the <b>Ready Schools, Safe Learners</b> guidance).</li> </ul>	<p>bathrooms. Portable hand washing stations have been ordered for the activity areas. Assigned staff will assist teachers and/or maintenance staff with disinfecting activity areas.</p> <p>The school nurse's aide will work closely with the district's nurse in reporting to the LPHA any confirmed cases among students and staff.</p> <p>The school's nurse's aide will work closely with the district's nurse in cooperating with the LPHA recommendations and provide all logs and information in a timely manner. Contact tracing logs will be kept for each student/cohort.</p> <p><b>Screening/Isolation:</b> Visual screening of all students and staff is outlined in 1e. Potentially symptomatic students will be isolated following guidance outlined in 1h. Staff will be trained and supported using guidelines on how to screen and how to respond if someone is symptomatic.</p> <p>The school nurse's aide will isolate any ill or exposed person(s) from physical contact with others in the school's Health Room. Contact tracing logs will be kept for each student/cohort.</p> <p>The school will communicate potential cases to the community via letters, school's website and if necessary through the One Call Now phone messaging, which includes text and email.</p> <p>The school's nurse's aide will work closely with the district's nurse and with the LPHA official to create a system for maintaining daily logs for students/cohorts for contact tracing. Contact tracing logs will be kept for each student/cohort.</p> <p>The school's nurse's aide will work closely with the district's nurse and with the LPHA official to create a system for maintaining daily logs for students/cohorts for contact tracing, cleaning, and responding to possible outbreaks.</p> <p><b>NOTE:</b> Prior to employees returning to the school building, the Principal will:</p> <ol style="list-style-type: none"> <li>1. Setup screening procedures for staff (Check-in sheet)</li> <li>2. Review Communicable Disease Plan and Human Resource information and staff related questions</li> <li>3. Provide training on safety protocols (masks, physical distancing, sanitation and disinfection, key contact person(s) and where to find information)</li> </ol>
--	---

#### 1b. HIGH-RISK POPULATIONS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Serve students in high-risk population(s) whether learning is happening through On-Site, Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models.</li> </ul> <p><b>Medically Fragile, Complex and Nursing-Dependent Student Requirements</b></p>	<p>All staff and students will be given the opportunity to self-identify as vulnerable or living with vulnerable family member.</p> <p><b>Medically Fragile, Complex and Nursing-Dependent Student</b></p>

<p>☒ All districts must account for students who have health conditions that require additional nursing services. Oregon law (<a href="#">ORS 336.201</a>) defines three levels of severity related to required nursing services:</p> <ol style="list-style-type: none"> <li>1. Medically Complex: Are students who may have an unstable health condition and who may require daily professional nursing services.</li> <li>2. Medically Fragile: Are students who may have a life-threatening health condition and who may require immediate professional nursing services.</li> <li>3. Nursing-Dependent: Are students who have an unstable or life-threatening health condition and who require daily, direct, and continuous professional nursing services.</li> </ol> <p>☒ Staff and school administrators, in partnership with school nurses, or other school health providers, should work with interdisciplinary teams to address individual student needs. The school registered nurse (RN) is responsible for nursing care provided to individual students as outlined in ODE guidance and state law:</p> <ul style="list-style-type: none"> <li>• Communicate with parents and health care providers to determine return to school status and current needs of the student.</li> <li>• Coordinate and update other health services the student may be receiving in addition to nursing services. This may include speech language pathology, occupational therapy, physical therapy, as well as behavioral and mental health services.</li> <li>• Modify Health Management Plans, Care Plans, IEPs, or 504 or other student-level medical plans, as indicated, to address current health care considerations.</li> <li>• The RN practicing in the school setting should be supported to remain up to date on current guidelines and access professional support such as evidence-based resources from the Oregon School Nurses Association.</li> <li>• Service provision should consider health and safety as well as legal standards.</li> <li>• Work with an interdisciplinary team to meet requirements of ADA and FAPE.</li> <li>• High-risk individuals may meet criteria for exclusion during a local health crisis.</li> <li>• Refer to updated state and national guidance and resources such as: <ul style="list-style-type: none"> <li>○ U.S. Department of Education Supplemental Fact Sheet: Addressing the Risk of COVID-19 in Preschool, Elementary and Secondary Schools While Serving Children with Disabilities from March 21, 2020.</li> <li>○ ODE guidance updates for Special Education. Example from March 11, 2020.</li> <li>○ OAR 581-015-2000 Special Education, requires districts to provide 'school health services and school nurse services' as part of the 'related services' in order 'to assist a child with a disability to benefit from special education.'</li> <li>○ OAR 333-019-0010 Public Health: Investigation and Control of Diseases: General Powers and Responsibilities, outlines authority and responsibilities for school exclusion.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• The school nurse's aide will work with the district nurse to address families and their health care providers to determine the best option for any student who is medically fragile, complex or nursing dependent</li> <li>• Students will have the option to remain in distance learning instruction developed in partnership with the school team, with regular check-ins.</li> <li>• Students who experience disability and are on IEPs or 504s will be provided Free and Appropriate Education (FAPE) as required by the individual's plan.</li> <li>• Students with language services will continue to receive ESOL services.</li> <li>• We will provide our high-risk population full access to instruction and support services in the classroom or other designated settings (i.e. Sped services, etc.) by providing additional protection with physical barriers. As far as recess and other activities goes, we will do the same by providing EPP, social distancing and barriers when necessary.</li> </ul>
--	---

### 1c. PHYSICAL DISTANCING

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation.</p>	<p>The school will follow OHA/ODE Requirements regarding Physical Distancing.</p> <p>School lead staff will:</p>

<ul style="list-style-type: none"> <li>☒ Support physical distancing in all daily activities and instruction, maintaining at least six feet between individuals to the maximum extent possible.</li> <li>☒ Minimize time standing in lines and take steps to ensure that six feet of distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc.</li> <li>☒ Schedule modifications to limit the number of students in the building (e.g., rotating groups by days or location, staggered schedules to avoid hallway crowding and gathering).</li> <li>☒ Plan for students who will need additional support in learning how to maintain physical distancing requirements. Provide instruction; don't employ punitive discipline.</li> </ul>	<ul style="list-style-type: none"> <li>• Designate entries and exits, signs for direction and flow of foot traffic, physical distancing areas, restricted areas, remove fabric covered furniture, to help maintain the health and safety of students and staff while at school</li> <li>• Provide outlined areas within the classroom for student seating</li> <li>• Teachers use A/B block schedule where only half the number of students are present in the building at any one time</li> <li>• Designate lunch areas to encourage physical distancing (i.e. classrooms, student lounge, small gym, outside when the weather permits, etc.)</li> </ul> <p>Schedule in daily instruction on social distancing</p>
--	---

#### 1d. COHORTING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Where feasible, establish stable cohorts: groups should be no larger than can be accommodated by the space available to provide 35 square feet per person, including staff. <ul style="list-style-type: none"> <li>• The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases.</li> </ul> </li> <li>☒ Each school must have a system for daily logs to ensure contact tracing among the cohort (see section 1a of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li>☒ Minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to All Gender/Gender Neutral restrooms.</li> <li>☒ Cleaning and wiping surfaces (e.g., desks, door handles, etc.) must be maintained between multiple student uses, even in the same cohort.</li> <li>☒ Design cohorts such that all students (including those protected under ADA and IDEA) maintain access to general education, grade level learning standards, and peers.</li> <li>☒ Staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts.</li> </ul>	<p>The school will follow OHA/ODE Requirements regarding Cohorting.</p> <p>Students will be divided into two small-sized stable cohorts within the allowable square footage requirements.</p> <p><b>Transportation Cohort:</b> This is a stable group of students using the bus each day.</p> <p><b>K-5 Cohort:</b> Because of our small sized groups (one class per grade level) students will be assigned to their regular grade-level cohort and teacher.</p> <p><b>6-12 Cohort:</b> Students will be assigned to four 100 minute classes per day with their regular teacher in order to limit and minimize the number of transition during the day.</p> <p>Teachers will maintain a daily log of stable cohorts</p>

#### 1e. PUBLIC HEALTH COMMUNICATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Develop a letter or communication to staff to be shared at the start of on-site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease. <ul style="list-style-type: none"> <li>• Consider sharing school protocols themselves.</li> </ul> </li> <li>☒ Develop protocols for communicating with students, families and staff who have come into close contact with a confirmed case. <ul style="list-style-type: none"> <li>• Consult with your LPHA on what meets the definition of "close contact."</li> </ul> </li> <li>☒ Develop protocols for communicating immediately with staff, families, and the community when a new case(s) of COVID-19 is diagnosed in students or staff members, including a description of how the school or district is responding.</li> <li>☒ Provide all information in languages and formats accessible to the school community.</li> </ul>	<p>The school will follow OHA/ODE Requirements regarding Public Health Communication.</p> <p>A letter outlining the instructional model, the rationale and vision behind it and specific infection control measures will be shared with families through print and electronically when available.</p> <p>Additional communication regarding protocols will be shared with families and staff in August prior to the start of on-site instruction.</p> <p>Updated communication will be shared with families on a regular basis as often as needed depending on the urgency of the information and the need to disseminate the information.</p>

#### 1f. ENTRY AND SCREENING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Direct students and staff to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms, or if anyone in their home or community living spaces has COVID-19.</li> </ul>	<p>The school will follow OHA/ODE Requirements regarding Entry and Screening.</p>



<p>COVID-19 symptoms are as follows:</p> <ul style="list-style-type: none"> <li>• Primary symptoms of concern: cough, fever or chills, shortness of breath, or difficulty breathing.</li> <li>• Note that muscle pain, headache, sore throat, new loss of taste or smell, diarrhea, nausea, vomiting, nasal congestion, and runny nose are also symptoms often associated with COVID-19. More information about COVID-19 symptoms is available <a href="#">from CDC</a>.</li> <li>• In addition to COVID-19 symptoms, students should be excluded from school for signs of other infectious diseases, per existing school policy and protocols. See pages 9-12 of <a href="#">OHA/ODE Communicable Disease Guidance</a>.</li> <li>• Emergency signs that require immediate medical attention: <ul style="list-style-type: none"> <li>○ Trouble breathing</li> <li>○ Persistent pain or pressure in the chest</li> <li>○ New confusion or inability to awaken</li> <li>○ Bluish lips or face</li> <li>○ Other severe symptoms</li> </ul> </li> </ul> <p><input checked="" type="checkbox"/> Screen all students and staff for symptoms on entry to bus/school every day. This can be done visually and/or with confirmation from a parent/caregiver/guardian.</p> <ul style="list-style-type: none"> <li>• Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the <b>Ready Schools, Safe Learners</b> guidance) and sent home as soon as possible.</li> <li>• They must remain home until 72 hours after fever is gone (without use of fever reducing medicine) and other symptoms are improving.</li> </ul> <p><input checked="" type="checkbox"/> Follow LPHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19 within the preceding 14 calendar days.</p> <p><input checked="" type="checkbox"/> Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.</p> <p><input checked="" type="checkbox"/> Hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p>	<p>Students will be directed to stay home if they, or anyone in their homes have or display symptoms.</p> <p><b>Arrival and Entry</b></p> <ul style="list-style-type: none"> <li>• <b>K-5 Elementary</b> students will enter through the main office door (lower entry), screened and proceed towards the K-5 hallway (left hallway).</li> <li>• <b>6-8 Middle School</b> students will enter through the main office door (lower entry), screened and proceed towards the middle school annex building through the right side hallway</li> <li>• <b>9-12 High School</b> students will enter the high school through the upstairs entryway</li> </ul> <p><b>Screening Upon Entry.</b> The nurse's aide or designated staff will be responsible for visually screening all incoming students and staff upon entering the school building every day as well as throughout the day to check for signs of symptoms or to follow up with reports from staff or other persons.</p> <ul style="list-style-type: none"> <li>• Staff will be assigned to each entry door to visually and/or verbally screen students, staff, any visitors or volunteers.</li> <li>• Designated staff will log all individuals entering and exiting the premise. <b><i>(We'll avoid sign-ins to limit physical contact with pen and paper or other community-type materials and supplies)</i></b></li> <li>• Students will wash hands at an assigned location either a classroom or restroom.</li> <li>• If screening reveal that a student may display symptoms, the student is immediately directed to the nursing station for an Initial Isolation Screening. If symptoms are confirmed, the school nurse will be contacted and follow the established protocol from CDC (see section 1.a.).</li> <li>• Transportation protocols must be followed or home contact will be made to arrange transportation of the student to the appropriate site (home, clinic, etc.).</li> </ul> <p>The school will follow LPHA advice on restricting from school any student or staff known to have been exposed to the virus within the preceding 14 calendar days.</p> <p>Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication will be excluded from school.</p> <p>Hand hygiene and other products will be placed near entryways and made available to students, staff, approved volunteers and limited visitors.</p>
---	---

#### 1g. VISITORS/VOLUNTEERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Restrict non-essential visitors. Only allow visitors if six feet of physical distance between all people can be maintained.</p> <p><input checked="" type="checkbox"/> Visitors must wash or sanitize their hands upon entry and exit.</p> <p><input checked="" type="checkbox"/> Visitors must wear face coverings in accordance with OHA and <a href="#">CDC</a> guidelines.</p> <p><input checked="" type="checkbox"/> Screen all visitors for symptoms upon every entry. Restrict from school property any visitor known to have been exposed to COVID-19 within the preceding 14 calendar days.</p>	<p>The school will follow OHA/ODE Requirements regarding Visitors and Volunteers.</p> <p>Generally, visitors will be discouraged to visit or not allowed at all although there may be pre-approved administrative exceptions.</p> <p>School will have face coverings available to visitors as needed, screening upon entry into the building by the school assistant nurse, and hand washing will be required upon entry.</p>

#### 1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS



OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ Face coverings or face shields for:</p> <ul style="list-style-type: none"> <li>• Staff who are regularly within six feet of students and/or staff <ul style="list-style-type: none"> <li>○ This can include staff who support personal care, feeding, or instruction requiring direct physical contact.</li> <li>○ Staff who will sustain close contact and interactions with students.</li> </ul> </li> <li>• Bus drivers.</li> <li>• Staff preparing and/or serving meals.</li> </ul> <p>☒ Face shields, face coverings or clear plastic barriers for:</p> <ul style="list-style-type: none"> <li>• Speech Language Pathologists, Speech Language Pathology Assistants, or other adults providing articulation therapy.</li> <li>• Front office staff.</li> </ul> <p>☒ Face masks for school RNs or other medical personnel when providing direct contact care and monitoring of staff/students displaying symptoms. School nurses should also wear appropriate Personal Protective Equipment (PPE) for their role.</p> <p>☒ <b>Students who choose not to wear face coverings must be provided access to instruction.</b></p> <p>☒ <b>ADA accommodations:</b> If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools should work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure.</p>	<p>The school will follow OHA/ODE Requirements regarding Face Coverings, Face Shields, and Clear Plastic Barriers.</p> <p><b>Facial Coverings</b> Facial coverings are required for:</p> <ul style="list-style-type: none"> <li>• All Siletz Valley School students and staff, including itinerant staff (LCSD and ESD staff)</li> <li>• Staff or individuals entering the school building may choose to supply their own on PPE and facial coverings as long as it meets CDC/OHA requirements; however, the school will make available facial coverings and gloves for staff and visitors.</li> </ul> <p><b>Face Masks/Shields</b> Face masks/shields will be provided and required for designated healthroom providers when administering medication or providing direct services or other essential service:</p> <ul style="list-style-type: none"> <li>• Front office staff</li> <li>• Speech language pathologist</li> <li>• Special Education self-contained staff</li> <li>• Isolation room/nursing station staff</li> </ul> <p><b>NOTE: Face coverings are required for use by children but should not prohibit or prevent access to instruction or activities. Students shall not be disciplined for not adhering to the face covering rules.</b></p> <p><b>Required face coverings will change in accordance to new face covering requirements and guidelines.</b></p>

### 1i. ISOLATION MEASURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ Protocols for surveillance COVID-19 testing of students and staff, as well as exclusion and isolation protocols for sick students and staff whether identified at the time of bus pick-up, arrival to school, or at any time during the school day.</p> <p>☒ Protocols for assessment of students, as well as exclusion and isolation protocols for sick students and staff identified at the time of arrival or during the school day.</p> <ul style="list-style-type: none"> <li>• Work with school nurses, health care providers, or other staff with expertise to determine necessary modifications to areas where staff/students will be isolated.</li> <li>• Consider required physical arrangements to reduce risk of disease transmission.</li> <li>• Plan for the needs of generally well students who need medication or routine treatment, as well as students who may show signs of illness.</li> </ul> <p>☒ Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring by a school nurse, other</p>	<p>The school will follow OHA/ODE Requirements regarding isolation Measures.</p> <p>A primary isolation space will be designated for isolating students and who are symptomatic. Staff will have a separate isolation space.</p> <ul style="list-style-type: none"> <li>• Symptomatic students will remain at school until a designated adult can pick up and transport the student from school.</li> <li>• A designated staff will be assigned to supervise symptomatic students, wearing facial protection and maintaining physical distancing.</li> <li>• Staff will wear PPE</li> <li>• Logs will be maintained for every student entering the isolation space and nurse's station: <ul style="list-style-type: none"> <li>○ Name</li> <li>○ Reported symptoms/reason for visiting health room</li> <li>○ Action taken</li> <li>○ Other relevant information</li> </ul> </li> </ul>

school-based health care provider or school staff until they are able to go home. Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields.

- School nurse and health staff in close contact with symptomatic individuals (less than six feet) should wear a medical-grade face mask. Other Personal Protective Equipment (PPE) may be needed depending on symptoms and care provided. Consult a nurse or health care professional regarding appropriate use of PPE. Any PPE used during care of a symptomatic individual should be properly removed and disposed of prior to exiting the care space, and hands washed after removing PPE.
- If able to do so safely, a symptomatic individual should wear a face covering.
- To reduce fear, anxiety, or shame related to isolation, provide a clear explanation of procedures, including use of PPE and handwashing.

☒ Establish procedures for safely transporting anyone who is sick to their home or to a health care facility.

☒ Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms.

- Symptomatic staff or students should seek COVID-19 testing from their regular physician or through the local public health authority.
- If they have a positive COVID-19 viral (PCR) test result, the person should remain home for at least 10 days after illness onset and 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving.
  - Alternatively, a person who had a positive viral test may return to school when they have received two subsequent negative COVID-19 viral tests at least 24 hours apart and 72 hours have passed since fever is gone, without use of fever reducing medicine, and other symptoms are improving.
- If they have a negative COVID-19 viral test (and if they have multiple tests, all tests are negative), they should remain home until 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving.
- If they do not undergo COVID-19 testing, the person should remain home until 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving.

☒ Involve school nurses, School Based Health Centers, or staff with related experience (Occupational or Physical Therapists) in development of protocols and assessment of symptoms (where staffing exists).

☒ Record and monitor the students and staff being isolated or sent home for the LPHA review.

Parents or guardians of sick students will be contacted to come pick up their sick kid. Sick staff will be asked to leave school if they are able to drive. Otherwise, medical transport will be called to transport to the health care facility. Sick students or staff will be required to stay home in accordance to OHA/ODE Requirements and Guidelines.



## 2. Facilities and School Operations

Some activities and areas will have a higher risk for spread (e.g., band, choir, science labs, locker rooms). When engaging in these activities within the school setting, schools will need to consider additional physical distancing or conduct the activities outside (where feasible). Additionally, schools should consider sharing explicit risk statements for higher risk activities (see section 5f of the *Ready Schools, Safe Learners* guidance).

## 2a. ENROLLMENT

(Note: Section 2a does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Enroll all students (includes foreign exchange students) following the standard Oregon Department of Education guidelines.</li> <li>☒ Do not dis-enroll students for non-attendance if they meet the following conditions: <ul style="list-style-type: none"> <li>• Are identified as high-risk, or otherwise considered to be part of a population vulnerable to infection with COVID-19, or</li> <li>• Have COVID-19 symptoms for 10 consecutive school days or longer.</li> </ul> </li> <li>☒ Design attendance policies to account for students who do not attend in-person due to student or family health and safety concerns.</li> </ul>	<p>The school will follow OHA/ODE Requirements regarding Enrollment.</p> <p>The school will enroll all students following the standard ODE guidelines unless high-risk or have the symptoms for 10 consecutive days or longer.</p> <ul style="list-style-type: none"> <li>• Students and families will be given the option to remain on CDL if the school is allowed to resume on-site in-person learning or hybrid model.</li> <li>• At-risks students will have the same option</li> <li>• No student will be will be dis-enrolled for non-attendance if they meet the following conditions: <ul style="list-style-type: none"> <li>○ Identified as vulnerable or considered to be part of a population vulnerable to infection with COVID-19</li> <li>○ Have COVID-19 symptoms for the past 14 days</li> </ul> </li> </ul>

## 2b. ATTENDANCE

(Note: Section 2b does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ <b>On-Site school students:</b> Full-time and part-time students follow normal reporting policy and procedures.</li> <li>☒ <b>Full-Time Online and/or Hybrid school students:</b> Full-time students who are enrolled in school and taking online and/or hybrid courses only are reported on an FTE basis using a standard record (ADMProgTypCd = 01) as identified in the Oregon Cumulative Average Daily Membership (ADM) Manual. This is an existing policy previously used in the online setting. As such, there should not be any need to reprogram student information systems to accommodate for this change and the addition of the hybrid setting. <ul style="list-style-type: none"> <li>• Note: Because the students in the online and/or hybrid setting do not regularly attend classes at the district facilities, the standard procedures for recording student days present and days absent cannot be effectively applied to those students. This will reduce accuracy of attendance data for the state while this is in effect.</li> <li>• For the purposes of this section, please use the following definition and clarification: <b>Online and/or Hybrid Check-in:</b> The responsibility of taking attendance must be performed by the teacher of record. "Check-ins" with appropriately licensed instructional staff are two-way communications between the student and the teacher. A check-in does not include a student leaving a message on an answering machine or sending an email that does not receive a response from the appropriately licensed instructional staff by the end of the next school day.</li> <li>• The student must check-in <b>at least</b> twice a week with their teacher(s) of record on <b>at least</b> two separate weekdays in order to be counted as present for all five days of that week.</li> <li>• If the student only checks in once during the week, the student must be counted as absent for half of the scheduled week (2.5 days, if there are five days scheduled in the week).</li> <li>• The student must be counted as absent for the entire week (five days, if there are five days scheduled in the week) if they do not report in at all during the week.</li> <li>• Note: If a district schedule is based on a four-day school week, the student would still need to check in twice a week as described above in order to be counted as present for the entire week (four days) and once a week to be counted as present for half of the week (two days).</li> <li>• Days in attendance may not be claimed for days in which the student did not have access to appropriately licensed instructional staff. The purpose of the rule regarding checking</li> </ul> </li> </ul>	<p>The school will follow OHA/ODE Requirements regarding Attendance.</p> <ul style="list-style-type: none"> <li>• Attendance will be taken twice per week following ODE guidance.</li> <li>• Attendance policies and plans will encourage staff and students to stay home if they or someone in their household is sick.</li> <li>• Teachers will notify the principal when the absence rate has increased by 20% or more</li> <li>• The principal will report this increase to the district nurse.</li> </ul> <ul style="list-style-type: none"> <li>• Twice a week check in for students attending the hybrid model (when it's safe to return to the hybrid or on-site model)</li> <li>• For students in the hybrid model who are absent for two days may still be counted as present if they meet one other method of two-way communication, which includes: <ul style="list-style-type: none"> <li>○ Live Google Classroom sessions</li> <li>○ Submission of assignments</li> <li>○ Email communication with the teacher(s)</li> <li>○ Phone communication with the teacher(s)</li> </ul> </li> <li>• For students in full online distance learning (CDL), two-way communication on two of the four days of online learning may include: <ul style="list-style-type: none"> <li>○ Live Google Classroom sessions</li> <li>○ Submission of assignments</li> <li>○ Email communication with the teacher(s)</li> <li>○ Phone communication with the teacher(s)</li> </ul> </li> </ul> <p><b>Note: The school attendance team will meet weekly to review individual's attendance as well as the school's weekly attendance data and overall trends.</b></p>

in with the teacher of record is to assure that the teacher can evaluate whether the student is making adequate progress in the course and the student has additional guaranteed opportunities to engage with a teacher. The responsibility of taking attendance must be performed by the teacher of record, not another staff member (e.g., the registrar or school secretary).

- ☒ **Part-time students receiving online and/or hybrid instruction (not college courses):** Students who are not enrolled full-time and are taking online and/or hybrid courses offered by the school district or charter school are reported as large group instruction (program type 4), unless they are an ESD-registered homeschooled or private school student receiving supplemental coursework in public school, which are reported as shared time (program type 9). The district may count up to one hour per day per course taken, provided appropriately licensed teachers for the coursework taken, are available and accessible to the student during regular business hours on each school day to be claimed. Because this is online and/or hybrid instruction, attendance is based on check-ins with the student's appropriately licensed teacher(s) of record at least two times (on different days) during the school week.

## 2c. TECHNOLOGY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Update procedures for district-owned or school-owned devices to match cleaning requirements (see section 2d of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Procedures for return, inventory, updating, and redistributing district-owned devices must meet physical distancing requirements.</li> </ul>	<p>The school will follow OHA/ODE Requirements regarding Technology. All students will be issued a learning device at the beginning of school for the entire year.</p> <ul style="list-style-type: none"> <li>• We have a procedure in place for return, inventory, updating and redistributing devices.</li> <li>• Clean and sanitize equipment before issuing, returning, repairing, inventorying or redistributing.</li> </ul>

## 2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ <b>Handwashing:</b> All people on campus should be advised and encouraged to wash their hands frequently.</li> <li>☒ <b>Equipment:</b> Develop and use sanitizing protocols for all equipment used by more than one individual or purchase equipment for individual use.</li> <li>☒ <b>Events:</b> Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, school-wide parent meetings and other large gatherings to meet requirements for physical distancing.</li> <li>☒ <b>Transitions/Hallways:</b> Limit transitions to the extent possible. Create hallway procedures to promote physical distancing and minimize gatherings.</li> <li>☒ <b>Personal Property:</b> Establish policies for personal property being brought to school (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.). If personal items are brought to school, they must be labeled prior to entering school and use should be limited to the item owner.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Handwashing:</b> All people on campus will be advised and encouraged to wash their hands frequently. Hand washing stations will be placed near playground and outdoor activity areas to encourage regular hand washing.</li> <li>• <b>Equipment:</b> All staff will be directed to sanitize equipment after each use (i.e. copy machine, office telephone, two-way radios, paper cutter, laminator, etc.)</li> <li>• <b>Events:</b> Events and school-related activities will be canceled or modified as needed if not meeting physical distancing requirements.</li> <li>• <b>Transitions/Hallways:</b> Signage and directional markers will be placed at appropriate locations to direct the flow of foot traffic. Block scheduling will be used to limit the number of cross-stabled cohort contacts and transitions throughout the day.</li> <li>• <b>Personal Property:</b> Personal property will need to be labeled and not shared with others.</li> </ul>

## 2e. ARRIVAL AND DISMISSAL

OHA/ODE Requirements	Hybrid/Onsite Plan
----------------------	--------------------

<ul style="list-style-type: none"> <li>☒ Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures.</li> <li>☒ Create schedule(s) and communicate staggered arrival and/or dismissal times.</li> <li>☒ Assign students or cohorts to an entrance; assign staff member(s) to conduct visual screenings (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li>☒ Develop sign-in/sign-out protocol to help facilitate contact tracing: <ul style="list-style-type: none"> <li>• Eliminate shared pen and paper sign-in/sign-out sheets.</li> <li>• Ensure hand sanitizer is available if signing children in or out on an electronic device.</li> </ul> </li> <li>☒ Install hand sanitizer dispensers near all entry doors and other high-traffic areas.</li> <li>☒ Establish and clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible.</li> </ul>	<p>The school will follow OHA/ODE Requirements regarding Arrival and Dismissal.</p> <p><b>Arrival and Dismissal</b></p> <ul style="list-style-type: none"> <li>• <b>K-5 Elementary</b> students will arrive through the main office door (lower entry), screened and proceed towards the K-5 hallway (left hallway).</li> <li>• <b>6-8 Middle School</b> students will arrive through the main office door (lower entry), screened and proceed towards the middle school annex building through the right side hallway</li> <li>• <b>9-12 High School</b> students will arrive the high school through the upstairs entryway.</li> <li>• <b>ALL three cohort groups will be dismissed using the same entrance/arrival entry points.</b></li> </ul> <p><b>Screening Upon Entry.</b> The nurse's aide or designated staff will be responsible for visually screening all incoming students and staff upon entering the school building every day as well as throughout the day to check for signs of symptoms or to follow up with reports from staff or other persons.</p> <ul style="list-style-type: none"> <li>• Staff will be assigned to each entry door to visually and/or verbally screen students, staff, any visitors or volunteers.</li> <li>• Designated staff will log all individuals entering and exiting the premise. <i>(We'll avoid sign-ins to limit physical contact with pen and paper or other community-type materials and supplies)</i></li> <li>• Students will wash hands at an assigned location either a classroom or restroom.</li> <li>• If screening reveal that a student may display symptoms, the student is immediately directed to the nursing station for an Initial Isolation Screening. If symptoms are confirmed, the school nurse will be contacted and follow the established protocol from CDC (see section 1.a.).</li> <li>• Transportation protocols must be followed or home contact will be made to arrange transportation of the student to the appropriate site (home, clinic, etc.).</li> </ul> <ul style="list-style-type: none"> <li>• Separate ES, MS and HS entrances with assigned staff supervisors</li> <li>• Scheduled bathroom breaks and pick-up times to stagger traffic and hallway congregations</li> </ul>
--	---

## 2f. CLASSROOMS/REPURPOSED LEARNING SPACES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ <b>Seating:</b> Rearrange student desks and other seat spaces to at least six feet apart; assign seating so students are in the same seat at all times.</li> <li>☒ <b>Materials:</b> Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently. Provide hand sanitizer and tissues for use by students and staff.</li> <li>☒ <b>Handwashing:</b> Remind students through signage and regular reminders from staff of the utmost importance of hand hygiene and respiratory etiquette. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues should be disposed of and hands washed or sanitized immediately. <ul style="list-style-type: none"> <li>• Wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Seating:</b> Students will be assigned to the same seat at all times and maintain appropriate physical distancing guidelines. Appropriate signage will be posted to facilitate seating arrangements.</li> <li>• <b>Materials:</b> Classroom materials and supplies will need to be cleaned frequently and discourage sharing.</li> <li>• <b>Handwashing:</b> All people on campus will be advised and encouraged to wash their hands frequently. Hand washing stations will be placed near playground and outdoor activity areas to encourage regular hand washing. Appropriate signage will be posted at handwashing locations.</li> <li>• <b>Environment:</b> All upholstered furniture and soft covering will be removed.</li> </ul>

## 2g. PLAYGROUNDS, FIELDS, RECESS, BREAKS, AND RESTROOMS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Keep school playgrounds closed to the general public until park playground equipment and benches reopen in the community (see Oregon Health Authority's <a href="#">Specific Guidance for Outdoor Recreation Organizations</a>).</li> <li>☒ After using the restroom students must wash hands with soap and water for 20 seconds.</li> <li>☒ Students must wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol before and after using playground equipment.</li> <li>☒ Designate playground and shared equipment solely for the use of one cohort at a time. Disinfect between sessions and between each group's use.</li> <li>☒ Cleaning requirements must be maintained (see section 2j of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Maintain physical distancing requirements, stable cohorts, and square footage requirements.</li> <li>☒ Provide signage and restrict access to outdoor equipment (including sports equipment, etc.).</li> <li>☒ Design recess activities that allow for physical distancing and maintenance of stable cohorts.</li> <li>☒ Clean all outdoor equipment between cohorts.</li> </ul>	<p>The school will follow OHA/ODE Requirements regarding Playgrounds, Fields, Recess, Breaks, and Restrooms.</p> <ul style="list-style-type: none"> <li>• The playground is closed to the public and appropriate signage will be posted until further notice.</li> <li>• All playground equipment will be disinfected daily by assigned staff and between each cohort</li> <li>• Hand sanitizer will be available at/on the playground/recess area(s).</li> <li>• Designated areas will be marked and taped off for various cohorts.</li> <li>• Students must wash hands before and after using playground equipment.</li> <li>• If more than one cohort group is scheduled for recess or other activities, both cohorts will maintain social distancing.</li> </ul>

## 2h. MEAL SERVICE/NUTRITION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Include meal services/nutrition staff in planning for school reentry.</li> <li>☒ Staff serving meals must wear face shields or face covering (see section 1h of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Students must wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol before meals and should be encouraged to do so after.</li> <li>☒ Appropriate daily cleaning of meal items (e.g., plates, utensils, transport items) in classrooms where meals are consumed.</li> <li>☒ Cleaning and sanitizing of meal touch-points and meal counting system between stable cohorts.</li> <li>☒ Adequate cleaning of tables between meal periods.</li> </ul>	<p>The school will follow OHA/ODE Requirements regarding Meal Service and Nutrition.</p> <ul style="list-style-type: none"> <li>• K-5 - All meals will be eaten in the classroom</li> <li>• MS and HS meals will be staggered in time and location to minimize contact</li> <li>• Each student will not share utensils, foods or drinks during meals</li> <li>• Each table/desk will be cleaned by classroom staff prior to students consuming meals.</li> </ul>

## 2i. TRANSPORTATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Include transportation departments (and associated contracted providers, if used) in planning for return to service.</li> <li>☒ Buses are cleaned frequently. Conduct targeted cleanings between routes, with a focus on disinfecting frequently touched surfaces of the bus (see section 2j of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Develop protocol for loading/unloading that includes visual screening for students exhibiting symptoms and logs for contact-tracing. <ul style="list-style-type: none"> <li>• If a student displays symptoms, provide a face shield or face covering and keep student at least six feet away from others. Continue transporting the student.</li> <li>• If arriving at school, notify staff to begin isolation measures.</li> <li>• If transporting for dismissal and the student displays an onset of symptoms, notify the school.</li> </ul> </li> <li>☒ Consult with parents/guardians of students who may require additional support (e.g., students who experience a disability and</li> </ul>	<p>The school will follow OHA/ODE Requirements and in conjunction with the district and First Students regarding Transportation. *</p> <p><i>*Siletz Valley School does not provide student transportation. Transportation is contracted to and provided by First Students bus company.</i></p>



<p>require specialized transportation as a related service) to appropriately provide service.</p> <p>☒ Drivers wear face shields or face coverings. (See notes to the right)</p> <p>☒ Inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings).</p>	<p>(I believe First Students bus drivers are trained and will be required to wear face shields and/or face coverings.)</p>
---	--

## 2j. CLEANING, DISINFECTION, AND VENTILATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ Clean, sanitize, and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected (<a href="#">CDC guidance</a>) environments, including classrooms, cafeteria settings, restrooms, and playgrounds.</p> <p>☒ Apply disinfectants safely and correctly following labeling direction as specified by the manufacturer. Keep these products away from students.</p> <p>☒ To reduce the risk of asthma, choose disinfectant products on the EPA List N with asthma-safer ingredients (e.g. hydrogen peroxide, citric acid, or lactic acid) and avoid products that mix these with asthma-causing ingredients like peroxyacetic acid, sodium hypochlorite (bleach), or quaternary ammonium compounds.</p> <p>☒ Operate ventilation systems properly and/or increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and through other methods. Do <u>not</u> use fans if they pose a safety or health risk, such as increasing exposure to pollen/allergies or exacerbating asthma symptoms. For example, do not use fans if doors and windows are closed and the fans are recirculating the classroom air.</p> <p>☒ Consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments.</p> <p>☒ Facilities should be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces (see <a href="#">CDC's guidance on disinfecting public spaces</a>).</p> <p>☒ Air circulation and filtration are helpful factors in reducing airborne viruses. Consider modification or enhancement of building ventilation where feasible (see <a href="#">CDC's guidance on ventilation and filtration</a> and <a href="#">American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance</a>).</p>	<p>The school will follow OHA/ODE Requirements regarding Cleaning, Disinfection, and Ventilation.</p> <p><b>Cleaning, Sanitizing and Disinfecting</b></p> <ul style="list-style-type: none"> <li>All frequently touched surfaces (i.e. playground equipment, door handles, sink handles, drinking fountains) and communal and shared objects (i.e. art supplies, sporting equipment, toys, games) will be regularly cleaned.</li> </ul> <p><b>Ventilation and Airflow</b></p> <ul style="list-style-type: none"> <li>The maintenance staff will regularly inspect at least monthly air flow, ventilation, and heating system.</li> <li>Windows and doors will be opened to the extent possible, weather permitting, to increase the flow of air circulation while maintain appropriate temperatures and student and staff comfort.</li> </ul>

## 2k. HEALTH SERVICES

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ OAR 581-022-2220 Health Services, requires districts to “maintain a prevention-oriented health services program for all students” including space to isolate sick students and services for students with special health care needs. While OAR 581-022-2220 does not apply to private schools, private schools must provide a space to isolate sick students and provide services for students with special health care needs.</p> <p>☒ Licensed, experienced health staff should be included on teams to determine district health service priorities. Collaborate with health professionals such as school nurses; SBHC staff; mental and behavioral health providers; physical, occupational, speech, and respiratory therapists; and School Based Health Centers (SBHC).</p>	<p>The school will follow OHA/ODE Requirements and in conjunction with the district regarding Health Services.</p> <ul style="list-style-type: none"> <li>Setup two health spaces for non-COVID needs and another for COVID-related.</li> <li>SVS will modify its scheduled plans for preventative health services such as dental and vision screenings.</li> <li>Licensed health professionals will be sought out for input and guidance when determining school health service priorities.</li> </ul>



### 3. Response to Outbreak

#### 3a. PREVENTION AND PLANNING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☑ Coordinate with Local Public Health Authority (LPHA) to establish communication channels related to current transmission level.</li> <li>☑ Establish a specific emergency response framework with key stakeholders.</li> <li>☑ When new cases are identified in the school setting, and the incidence is low, the LPHA will provide a direct report to the district nurse, or designated staff, on the diagnosed case(s). Likewise, the LPHA will impose restrictions on contacts.</li> </ul>	<p>The school will follow OHA/ODE Requirement and work closely with the LPHA regarding Prevention and Planning in Response to an Outbreak.</p> <ul style="list-style-type: none"> <li>• A Safety/Crisis Team will develop reporting form to include:               <ul style="list-style-type: none"> <li>○ District reporting, contacts with LPHA, parent communications and involved stakeholders.</li> <li>○ Prepare letters to inform parents and families</li> <li>○ Track all symptomatic and confirmed cases</li> <li>○ Monitor positive case patterns provided by the LPHA and/or LCSD.</li> </ul> </li> </ul>

#### 3b. RESPONSE

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☑ Follow the district's or school's outbreak response protocol. Coordinate with the LPHA for any outbreak response.</li> <li>☑ If anyone who has been on campus is known to have been diagnosed with COVID-19, report the case to and consult with the LPHA regarding cleaning and possible classroom or program closure.</li> <li>☑ Report to the LPHA any cluster of illness (2 or more people with similar illness) among staff or students.</li> <li>☑ When cases are identified in the local region, a response team should be assembled within the district and responsibilities assigned within the district.</li> <li>☑ Modify, postpone, or cancel large school events as coordinated with the LPHA.</li> <li>☑ If the school is closed, implement Short-Term Distance Learning or Comprehensive Distance Learning models for all staff/students.</li> <li>☑ Continue to provide meals for students.</li> <li>☑ Communicate criteria that must be met in order for On-Site instruction to resume and relevant timelines with families.</li> </ul>	<p>The school will follow OHA/ODE Requirement, the school's outbreak protocol, and will work closely with the LPHA regarding Prevention and Planning and Response to an Outbreak. *</p> <ul style="list-style-type: none"> <li>• A Safety/Crisis Response Team will provide guidance and direction in response to safety concerns or an outbreak.</li> <li>• Provide clear responses to:               <ul style="list-style-type: none"> <li>○ Person(s) with a confirmed reported positive result</li> <li>○ A reported exposure to a confirmed positive case</li> <li>○ A cluster of two or more positive cases in a cohort, school or district.</li> </ul> </li> <li>• The school will designate staff who will communicate directly with the Lincoln County Public health Agency.</li> </ul> <p><b>NOTE: In the event of a school closure due to an outbreak during on-site or hybrid learning, SVS will temporarily:</b></p> <ul style="list-style-type: none"> <li>• <b>Notify parents, LCSD, LPHA and ODE</b></li> <li>• <b>Dismiss all students and staff (except essential staff)</b></li> <li>• <b>Modify, postpone, or cancel large school events, and</b></li> <li>• <b>Initiate the Comprehensive Distance Learning Model (CDL) and schedule.</b></li> </ul>

#### 3c. RECOVERY AND REENTRY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☑ Plan instructional models that support all learners in Comprehensive Distance Learning.</li> <li>☑ Clean, sanitize, and disinfect surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and follow <a href="#">CDC guidance</a> for classrooms, cafeteria settings, restrooms, and playgrounds.</li> <li>☑ Communicate with families about options and efforts to support returning to On-Site instruction.</li> <li>☑ Follow the LPHA guidance to begin bringing students back into On-Site instruction.               <ul style="list-style-type: none"> <li>• Consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools.</li> </ul> </li> </ul>	<p>The school will follow OHA/ODE Requirement and work closely with the LPHA regarding Prevention and Planning, Response, and Recovery and Reentry in Response to an Outbreak.</p> <p>During and after an outbreak, Siletz Valley School will:</p> <ul style="list-style-type: none"> <li>• Follow the published Communicable Disease Guidelines from the Oregon Department of Education, Oregon Health Authority as well as the Lincoln County School District's Communicable Disease Management Plan.</li> <li>• Follow SVS School Board Policies GBEB, JHCC and GBEB/JHCC-AR.</li> <li>• Consult with Lincoln County Public Health Agency to determine when returning to in-person instruction is safe and appropriate.</li> </ul>

- Deep clean and disinfect all sites where a positive case has been reported.
- Follow approved and proper guidance on cleaning, sanitizing and disinfecting surfaces.
- Communicate to parents and families a response to the outbreak, plan for cleaning and disinfecting, plans for temporary distance learning plans, and the criteria and timeline for re-entry and resuming school.



## ASSURANCES

*This section must be completed by any public school that is providing instruction through On-Site or Hybrid Instructional Models.*

*Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section.*

*This section does not apply to private schools.*

- ☒ We affirm that our school plan has met the requirements from ODE guidance for sections 4, 5, 6, 7, and 8 of the **Ready Schools, Safe Learners** guidance.
- ☐ We affirm that we cannot meet all of the ODE requirements for sections 4, 5, 6, 7 and/or 8 of the **Ready Schools, Safe Learners** guidance at this time. We will continue to work towards meeting them and have noted and addressed which requirement(s) we are unable to meet in the table titled "Assurance Compliance and Timeline" below.



### 4. Equity



### 5. Instruction



### 6. Family and Community Engagement



### 7. Mental, Social, and Emotional Health



### 8. Staffing and Personnel

## Assurance Compliance and Timeline

If a district/school cannot meet the requirements from the sections above, provide a plan and timeline to meet the requirement.

List Requirement(s) Not Met

Provide a Plan and Timeline to Meet Requirements  
Include how/why the school is currently unable to meet them

--	--